

UAA

Human
Services

... beyond theory





**HUMAN SERVICES DEPARTMENT
STUDENT ORIENTATION
AUGUST 29, 2009**

Policies and Procedures

COMMUNICATION



HOW WE COMMUNICATE WITH *You*

- We will use your student email
 - <http://technology.uaa.alaska.edu/>
 - as_ _ _ @uaa.alaska.edu
 - <http://webmail.uaa.alaska.edu>
 - Forward your UAA email to your personal email account
 - Remember to sign on and delete messages from your UAA email account, including emptying the trash can regularly
 - We receive bounce back messages indicating your mail box is full
 - This means you will not receive current messages



HOW WE COMMUNICATE WITH *YOU*

- We will use the address and phone number you have on file with the University
 - Make sure your address and phone number are current
 - Changes can be made on UAOnline



HOW WE COMMUNICATE WITH *You*

- Human Services Department Website
 - <http://hums.uaa.alaska.edu>

DEPARTMENT OF HUMAN SERVICES

UAA

... beyond theory

College of Health and Social Welfare

"Putting People to Work - Working With People" is a phrase that best sums up the Human Services field, one of the fastest growing career fields in the United States today. In an age of turbulent social change, there is a definite need for the skilled human services professional. The UAA Human Services Department mission is "to prepare Human Service generalists through a competency based, community oriented program encompassing classroom and practical learning opportunities." The University of Alaska Anchorage, Department of Human Services offers both an Associate of Applied Science (AAS) degree in Human Services, preparing students for entry level employment, and a Bachelor of Human Services (BHS) practitioner degree which prepares students to work effectively in any community based human services setting dedicated to the empowerment of clients through education, paraprofessional counseling, and human service practice. The AAS is articulated with the baccalaureate degree in a "two plus two" sequence. The program offers specialized areas in alcohol and substance abuse, disabilities, diversity issues, or family and youth.

The Occupational Endorsement Certificate in Conflict Resolution is offered through the Human Services Department as well as the Minor in Addiction Studies.

The Human Services Offices have moved.
[Click here for a flyer showing our new location.](#)

Please come see our new space!

Get the Updated Fall 2009 schedule here!

Get the Updated Student Handbook Here!

[Fall Semester Dates and deadlines](#)

Scroll below for information links

- [Associate of Applied Science Degree \(AAS\) in Human Services](#)
- [Bachelor of Human Services Degree](#)
- [Human Services Degree Emphasis Area](#)

Welcome Back

Human Services Orientation
Saturday, August 29, 2009
11:00am
PSB 210C

How You COMMUNICATE WITH *Us*










Department of Human Services

College of Health and Social Welfare

Human Services Department Phone 907-786-6437
 Human Services Department FAX Number 907-786-6436
 Location: Professional Studies Building (PSB), Suite 212

Email: bhs@uaa.alaska.edu

Human Services Department Faculty & Staff

Michael Dooley Practicum Coordinator		907-786-6449 PSB 212 C	amvvd@uaa.alaska.edu
Susan Fallon, Ph.D. Assistant Professor		907 786-6442 PSB 212 E	sfallon@uaa.alaska.edu
Laura W. Kelley, Ph.D. Professor & Department Chair		907-786-6439 PSB 212 J	afiwk@uaa.alaska.edu
Pinky Miranda Student Services Coordinator		907-786-6437 PSB 212 B	anmdm@uaa.alaska.edu
Melodee Monson Program Manager		907-786-6453 PSB 208 D	melodee@uaa.alaska.edu
Ira Rosnel Assistant Professor		907-786-6441 PSB 212 H	afir@uaa.alaska.edu
Michael Sobocinski, Ph.D. Assistant Professor		907 786-6438 PSB 212 D	afmus5@uaa.alaska.edu



HOW YOU COMMUNICATE WITH *Us*

○ Fall Faculty Office Hours

Faculty	Days/Hours
Sue Fallon	Monday – 2:00 -4:00pm Thursday – 9:30 -11:00am and by appointment
Laura Kelley	Wednesday – 11:00am-2:00pm Thursday– 12:00-1:00pm
Ira Rosnel	Tuesday – 9:00am-11:00am Thursday – 8:00am-11:00am Fridays by appointment
Mike Sobocinski	Monday – 2:00-4:00pm Wednesday – 9:00-11:00am



DEPARTMENT POLICIES



DEPARTMENT POLICIES

○ Computer stations

- You must be registered for at least 1 credit of Human Services Classes
- You must have your log in information – if you need assistance, contact IT services (786-4646)
- You must check in with Department before using
- Be sure to bring a USB drive to save any work (all will be wiped when you log out)
- Printing is not available



DEPARTMENT POLICIES

- Human Services Department Office Hours
 - Monday through Friday
 - 8:00am – 4:30pm



DEPARTMENT POLICIES

- All students and visitors must check in before proceeding to faculty offices
- Faculty are only available during posted office hours or by appointment



GENERAL INFORMATION



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- Courses must be dropped within the 100% refund period to avoid tuition assessment.
 - Deadlines will be prorated for trimester courses or courses with dates other than the traditional full semester length.
 - Calculate course prorate dates at [*www.curric.uaa.alaska.edu/registration/prorate*](http://www.curric.uaa.alaska.edu/registration/prorate)



GENERAL INFORMATION

○ Degreeworks

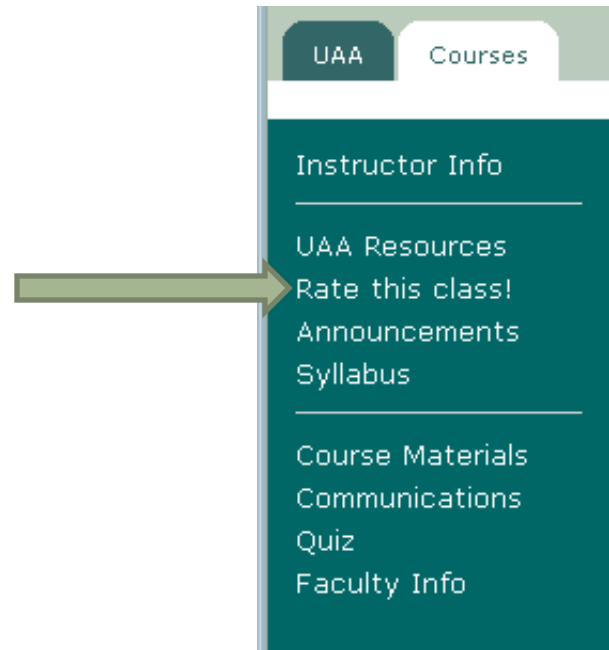
- Web-Based Degree Audit and Advising tool
- Assists you with course selection
- Monitors progress toward your degree
- Tracks petitions
- Uses “What if” and “Look Ahead” features
- Reviews degree audits



GENERAL INFORMATION

○ Course Evaluation

- All courses evaluated through Blackboard
- Both Department Chair and Dean listen to your praise and concerns
- Faculty need feed back for their files



QUESTIONS???

Melodee Monson

786-6453

anmam@uaa.alaska.edu